2019 GAINES CHARTER TOWNSHIP BUDGET

Adopted December 3, 2018

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2019 FISCAL YEAR DRAFT BUDGET REPORT FOR GAINES CHARTER TOWNSHIP

FUND 101- GENERAL FUND

ESTIMATED REVENUES

Dept 000.000		2017 Revenue Generated	2018 Anticipated Revenue Generated	2018 YTD Revenue Generated	2019 Anticipated Revenue Generated	Change
101-000.000-401.001	GENERAL PROPERTY TAXES	654,769.78	674,000.00	598,097.26	720,000.00	46,000.00
101-000.000-401.002	STREET LIGHTING TAXES	82,377.38	80,000.00	78,099.15	160,000.00	80,000.00
101-000.000-401.003	IND/COMM FACILITIES TAXES	465.36	575.00	459.67	650.00	75.00
101-000.000-402.000	DELINQUENT PERSONAL TAXES	147.67	250.00	190.21	250.00	-
101-000.000-402.001	DELINQUENT REAL TAXES	9,440.35	10,000.00	8,565.92	10,000.00	-
101-000.000-405.000	INTEREST/PENALTIES ON TAXES	17,598.70	18,500.00	19,058.55	19,000.00	500.00
101-000.000-410.000	TRAILER FEES	8,891.00	8,800.00	5,981.00	8,900.00	100.00
101-000.000-432.000	PILT - Payment in Lieu of Taxes			9,137.70	13,300.00	
101-000.000-447.000	ADMINISTRATION FEES	261,529.69	256,750.00	258,546.93	270,000.00	13,250.00
101-000.000-454.000	CABLEVISION FEES	367,181.23	370,000.00	178,740.86	350,000.00	(20,000.00)
101-000.000-455.000	WASTE MANAGEMENT FEES	1,010.00	1,000.00	825.00	900.00	(100.00)
101-000.000-459.000	DOG LICENSES	174.40	100.00	34.40	-	(100.00)
101-000.000-460.000	LIQUOR LICENSES FEES	2,800.00	2,500.00	2,100.00	2,400.00	(100.00)
101-000.000-575.000	REVENUE SHARING	2,141,686.00	2,123,863.00	1,069,240.00	2,218,864.00	95,001.00
101.000.000-580.000	GRANT REVENUE					-
101-000.000-608.001	PLANNING AND ZONING FEES	14,755.00	20,000.00	18,644.95	20,000.00	-
101-000.000-608.002	STREET LIGHT INSTALL/ETC	-	-			-
101-000.000-613.000	SUMMER TAX COLLECTION FEES	31,421.90	30,000.00	31,553.62	31,000.00	1,000.00
101-000.000-634.000	CEMETERY OPEN/CLOSE FEES	20,425.00	18,000.00	21,375.00	20,000.00	2,000.00
101-000.000-645.000	SALE OF EQUIPMENT	3,142.00	-		-	-
101-000.000-646.000	SALES OF PROPERTY		-		-	-
101-000.000-647.000	RIGHT OF WAY/EASEMENTS	4,600.00	10,000.00	2,700.00	3,900.00	(6,100.00)
101-000.000-648.000	STATE TELECOMMUNICATION SHARE	15,346.33	12,000.00	15,448.89	15,000.00	3,000.00
101-000.000-649.000	SALE OF PRINTED MATERIALS	25.00	25.00	21.00	25.00	-
101-000.000-650.000	SALE OF CEMETERY LOTS	26,600.00	25,000.00	25,040.00	25,000.00	-
101-000.000-657.000	ORDINANCE FINES	33.99	-	-	-	-
101-000.000-665.001	INTEREST ON INVESTMENTS	18,976.50	15,000.00	18,283.51	18,000.00	3,000.00
101-000.000-665.002	INTEREST ON INVESTMENTS/TAXES		8,000.00	2,393.08	-	(8,000.00)
101-000.000-667.001	SHERIFF'S LEASE	26,896.60	23,500.00	16,048.30	24,500.00	1,000.00
101-000.000-667.002	AIR TOUCH LEASE PAYMENT	2,871.75	2,825.00	2,957.11	2,900.00	75.00
101-000.000-667-003	LIBRARY RENTAL	2,220.00	1,500.00	1,340.00	2,000.00	500.00
101-000.000-667.004	BLDG DPT/	9,786.37	7,600.00	-	35,000.00	27,400.00
101-000.000-667.005	WATER/SEWER RENT	5,672.09	7,600.00	1,890.70	7,563.00	(37.00)
101-000.000-667.007	RENTAL OF COMMUNITY ROOM	2,690.00	2,000.00	3,543.00	4,000.00	2,000.00
101-000.000-669.000	MISC REVENUE/REIMBURSEMENTS	3,761.93	500.00	15,228.56	500.00	-
101-000.000-687.000	REFUNDS OF EXPENDITURES	-	-	-	-	-
101-000.000-687.001	WATER/SEWER FUND REIMBURSEMENT		-		40,437.00	-
101-000.000-687.002	FIRE DEPT REVENUES/REIMBURSEMENTS	10,510.00	65.00	13,025.00	10,000.00	9,935.00
101-000.000-687.003	SCHOOL ELECTION REIMBURSEMENT		-			-
101-000.000-687.004	LIBRARY OPERATING REIMBURSEMENT	13,890.00	14,000.00	10,417.50	14,000.00	-
						-
101-000.000-699.000	TRANSFER IN		-		-	-
Totals for Dept. 000.000-		-				-
						-
TOTAL ESTIMATED REVENUES		3,761,696.02	3,743,953.00	2,428,986.87	4,048,089.00	

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
APPROPRIATIONS						
Dept 101.000-Township Board					-	
101-101.000-702.001	Salary	7,660.00	11,000.00	5,775.00	11,000.00	-
101-101.000-715.000	Social Sec/Medicare Taxes	624.22	842.00	441.79	842.00	-
101-101.000-716.000	Pension Contribution	803.00	1,100.00	448.25	1,100.00	-
101-101.000-727.000	Supplies	11.75	-		-	-
101-101.000-727.001	Textbooks/Ref Materials		150.00	-	150.00	-
101-101.000-831.000	Seminars/Continuing Education	89.87	1,500.00	-	1,500.00	-
101-101.000-870.000	Mileage Reimbursement	-	400.00	-	400.00	-
Totals for Dept 101-000-Township Board		9,188.84	14,992.00	6,665.04	14,992.00	No Change

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
Dept 171.000-Supervisor						
101-171.000-702-001	Salary	70,428.02	71,836.59	58,021.95	73,273.32	1,436.73
101-171.000-702.002	Salary - Deputy/Assistant	44,068.35	46,025.69	36,499.92	47,000.00	974.31
101-171.000-702.004	Clerical Support	11,576.03	14,877.72	6,873.61	24,000.00	9,122.28
101-171.000-702.011	Payment in Lieu Health Ins.	5,954.00	7,072.00	5,712.00	7,072.00	-
101-171.000-715.000	Social Sec/Medicare Taxes	9,983.53	10,261.11	8,049.73	11,441.71	1,180.60
101-171.000-716.000	Pension Contribution	12,601.79	13,274.00	10,096.73	12,970.61	(303.39)
101-171.000-717.000	Health/Life Insurance (Includes Dental)	16,573.24	28,340.04	10,959.22	14,114.90	(14,225.14)
101-171.000-727.000	Office Supplies	386.75	500.00	173.18	500.00	-
101-171.000-727.001	Textbooks/Ref Materials	144.16	200.00	34.50	200.00	-
101-171.000-802.000	Legal Services	76.00	300.00	-	300.00	-
101-171.000-831.000	Seminars/Cont. Education	730.46	1,000.00	908.72	1,200.00	200.00
101-171.000-832.000	Dues/Memberships	75.00	150.00	75.00	150.00	-
101-171.000-853.001	Cellular Phone	1,246.46	650.00	1,211.57	850.00	200.00
101-171.000-870.000	Mileage Reimbursement	1,039.72	1,500.00	995.64	1,500.00	-
101-171.000-871.000	Lunches/Dinners/Meetings	35.71	200.00	-	200.00	-
101-171.000-962.000	Miscellaneous	160.00	200.00	114.00	200.00	-
101-171.000-971.000	New Furniture/Equipment	128.99	500.00	.	500.00	-
Totals for Dept 171.000-Supervisor		175,208.21	196,887.15	139,725.77	195,472.54	1% Decrease

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
Dept. 191.000-Elections						
101.191.000-702.001	Salary	-	-	-		-
101-191.000-702.002	Salary - Deputy/Assistant	1,007.93	3,000.00	2,909.55	3,000.00	-
101-191.000-715.000	Social Sec/Medicare Taxes	147.53	219.00	235.15	300.00	81.00
101-191.000-716.000	Pension	192.86	300.00	286.85	450.00	150.00
101-191.000-727.000	Office Supplies	(418.75)	500.00	371.94	250.00	(250.00)
101-191.000-729.000	Printing	-	250.00	425.40	250.00	-
101-191.000-730.000	Postage	85.01	5,000.00	3,515.50	550.00	(4,450.00)
101-191.000-808.000	Contracted Services	504.62	23,000.00	11,912.74	5,000.00	(18,000.00)
101-191.000-962.000	Miscellaneous	425.13	750.00	35.45	750.00	-
101-191.000-971.000	New Furniture/Equipment	-	500.00	102.37	500.00	-
Totals for Dept. 191.000-Elections		1,944.33	33,519.00	19,794.95	11,050.00	67% Decrease

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru10/23/18	Requested $ for 2019 Fiscal Yr	
Dept 101-209.000-ASSESSOR						
101-209.000-702.001	Salary	65,732.16	67,046.67	54,153.12	69,058.07	2,011.40
101-209.000-702.002	Salary - Deputy/Assistant	51,224.27	52,261.16	42,201.60	53,817.09	1,555.93
101-209.000-702.004	Clerical Support	-	3,500.00	-	3,500.00	-
101-209.000-702.010	Clerical Salary (Part-time 3rd person)	18,186.89	20,400.00	15,721.40	19,380.92	(1,019.08)
101-209.000-702.011	Payment in Lieu of Insurance	10,036.00	10,400.00	8,106.00	10,400.00	-
101-209.000-715.000	Social Sec/Medicare Taxes	11,106.22	10,957.87	9,193.93	11,805.40	847.53
101-209.000-716.000	Pension Contribution	13,514.46	13,970.78	11,207.57	14,575.61	604.83
101-209.000-717.000	Health/Life Insurance (Includes Dental)	998.39	1,590.00	612.00	1,000.00	(590.00)
101-209.000-727.000	Office Supplies	439.02	800.00	341.73	800.00	-
101-209.000-727.001	Textbooks/Ref Materials	30.00	300.00	33.00	300.00	-
101-209.000-730.000	Postage	6,946.37	4,200.00	30.82	4,200.00	-
101-209.000-731.000	Publications (public notices)	490.48	600.00	524.16	600.00	-
101-209.000-802.000	Legal Fees (appeals)	2,556.00	15,000.00	4,195.00	15,000.00	-
101-209.000-808.000	Contracted Services	-	-	-	-	-
101-209.000-809.000	Progrmming/Sftwr/Network	3,803.00	3,800.00	3,773.50	3,800.00	-
101-209.000-812.000	Property Tax Admin System	1,622.55	2,500.00	1,397.88	2,500.00	-
101-209.000-831.000	Seminars/Cont. Education	830.32	5,000.00	541.30	5,000.00	-
101-209.000-832.000	Dues/Memberships	1,152.00	1,700.00	250.00	1,700.00	-
101-209.000-853.001	Celluar	-	480.00	-	480.00	480.00
101-209.000-870.000	Mileage	1,418.85	2,700.00	63.22	2,700.00	-
101-209.000-871.000	Lunches/Dinners/Meetings	191.85	250.00	-	250.00	-
101-209.000-962.000	Miscellaneous	15.08	175.00	130.00	655.00	480.00
101-209.000-971.000	New Furniture/Equipment	2,606.75	2,000.00	927.81	2,000.00	-
Totals for Dept. 209.000-Assessor		192,900.66	219,631.48	153,404.04	223,522.09	2% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT 215.000-CLERK						
101-215.000-702.001	Salary	70,428.02	70,428.03	56,884.17	73,273.32	2,845.29
101-215.000-702.002	Salary - Deputy/Assistant	21,899.00	24,336.02	21,796.45	25,055.37	719.35
101-215.000-702.004	Clerical Support	14,303.42	13,280.62	10,715.32	13,500.00	219.38
101-215.000-702.010	Extra hours (over normally scheduled hours)		306.00	-	-	(306.00)
101-215.000-702.011	Payment in Lieu of Insurance	4,836.00	-	-	-	-
101-215.000-715.000	Social Sec/Medicare Taxes	8,691.57	8,365.45	6,527.13	8,454.25	88.80
101-215.000-716.000	Pension Contribution	9,846.53	10,975.92	7,781.00	11,183.00	207.08
101-205.000-717.000	Health/Life Insurance	507.41	25,303.53	19,490.54	26,545.00	1,241.47
101-215.000-727.000	Office Supplies	364.16	500.00	646.99	500.00	-
101-215.000-727.001	Textbooks/Ref Materials		-	-	-	-
101-215.000-729.000	Printing	465.58	750.00	163.78	750.00	-
101-215.000-808.000	Contracted Services	-	-	1,031.50	-	-
101-215.000-809.000	Prgrmming/Sftwr/Network	1,925.50	2,500.00	5,132.67	2,500.00	-
101-215.000-831.000	Seminars/Cont. Education	708.64	1,200.00	1,467.60	1,500.00	300.00
101-215.000-832.000	Dues/Memberships	170.00	200.00	105.00	200.00	-
101-215.000-870.000	Mileage	518.47	400.00	868.69	1,000.00	600.00
101-215.000-871.000	Lunches/Dinners/Meetings	93.70	250.00	79.14	250.00	-
101-215.000-928.000	Equipment Maintenance	-	-	-	-	-
101-215.000-962.000	Miscellaneous	200.00	200.00	216.00	200.00	-
101-218.000-971.000	New Furniture/Equipment		-	52.17	2,200.00	2,200.00
Totals for Dept 215.000-Clerk		134,958.00	158,995.57	132,958.15	167,110.94	5% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT 247.000-BOARD OF REVIEW						
101-247.000-702.001	Salary	1,505.02	3,000.00	1,012.50	3,000.00	-
101-247.000-715.000	Social Sec/Medicare Taxes	115.13	229.50	77.46	229.50	-
101-247.000-716.000	Pension Contribution	16.52	100.00	12.65	100.00	-
101-247.000-731.000	Publications	425.88	500.00	-	500.00	-
101-247.000-831.000	Seminars/Continuing Education	10.00	350.00	-	350.00	-
101-247.000-871.000	Lunches/Dinners/Meetings	65.67	100.00	-	100.00	-
Totals for Dept 247.000-Board of Review		2,138.22	4,279.50	1,102.61	4,279.50	No Change

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT 253.000-TREASURER						
101-253.000-702.001	Salary	70,428.02	71,836.00	58,021.95	73,273.32	1,437.32
101-253.000-702.002	Salary - Deputy/Assistant	30,523.27	33,191.58	34,092.00	45,593.60	12,402.02
101-253.000-702.004	Clerical Support	1,903.56	1,000.00	327.18	1,000.00	-
101-253.000-702.011	Payment in Lieu Health Ins.	1,274.46	-	-	-	-
101-253.000-715.000	Social Sec/Medicare Taxes	7,774.65	8,015.69	6,927.71	8,990.01	974.32
101-253.000-716.000	Pension Contribution	10,285.52	10,502.76	9,211.50	11,986.35	1,483.59
101-253.000-717.000	Health/Life Insurance	23,448.67	25,490.00	23,801.87	30,713.12	5,223.12
101-253.000-727.000	Office Supplies	590.30	600.00	543.92	750.00	150.00
101-253.000-727.001	Textbooks/Ref Materials	-	100.00	-	100.00	-
101-253.000-729.000	Printing	2,574.62	3,000.00	1,313.50	3,000.00	-
101-253.000-730.000	Postage	6,320.06	6,000.00	2,716.39	6,000.00	-
101-253.000-802.000	Legal Fees	361.00	250.00	-	250.00	-
101-253.000-809.000	Programming/Software/Network	2,763.90	4,000.00	4,903.97	4,500.00	500.00
101-253.000-812.000	Prop Tax Notifications	1,503.98	1,500.00	477.37	1,600.00	100.00
101-253.000-831.000	Seminars/Cont. Education	2,493.27	2,500.00	2,569.85	2,750.00	250.00
101-253.000-832.000	Dues/Memberships	532.00	425.00	270.00	425.00	-
101-253.000-853.001	Cellular Phone	557.37	775.00	541.30	800.00	25.00
101-253.000-870.000	Mileage	1,239.91	1,300.00	1,057.45	1,300.00	-
101-253.000-871.000	Lunches/Dinners/Meetings	182.18	300.00	310.96	300.00	-
101-253.000-962.000	Miscellaneous		200.00	116.90	200.00	-
101-253.000-971.000	New Furniture/Equipment	84.99	1,000.00	146.69	1,200.00	200.00
Totals for Dept 253.000-Treasurer		164,841.73	171,986.03	147,350.51	194,731.40	13.23% Increase

730.000: Rate and Volume increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT 265.000-TOWNSHIP HALL AND GROUNDS						
101-265.000-702.001	Salary & Wages				15,000.00	15,000.00
101-265.000-715.000	Social Securty	-	-	444.66	1,080.00	1,080.00
101-265.000-716.000	Pension Contribution				-	-
101-265.000-775.000	Repair and Maintenance Supplies	87.68	-	472.28	1,000.00	1,000.00
101-265.000-805.000	Equipment Rental/Service	101.42	-	455.85	2,000.00	2,000.00
101-265.000-808.000	Contracted Services	24,637.02	20,000.00	12,095.47	20,000.00	-
101-265.000-853.000	Telephone	6,214.37	3,000.00	11,278.81	17,000.00	14,000.00
101-265.000-910.000	Insurance and Bonds	23,587.80	10,000.00	4,557.38	10,000.00	-
101-265.000-920.000	Electric	30,331.49	45,000.00	35,110.98	45,000.00	-
101-265.000-923.000	Heat	9,191.48	20,000.00	7,777.45	18,000.00	(2,000.00)
101-265.000-924.000	Water & Sewer	672.16	1,000.00	287.78	1,000.00	-
101-265.000-928.000	Equipment Maintenance	12,469.20	15,000.00	17,746.92	15,000.00	-
101-265.000-929.000	Building Maintenance	7,382.29	5,000.00	2,460.52	5,000.00	-
101-265.000-929.001	Cleaning Maintenance	16,388.19	18,000.00	12,417.00	20,000.00	2,000.00
101-265.000-931.000	Trash Removal	609.48	1,000.00	498.95	1,000.00	-
101-265.000-932.000	Snow Plowing/Removal	7,131.39	10,000.00	8,364.34	10,000.00	-
101-265.000-935.000	Grounds Maintenance	14,084.53	25,000.00	17,412.27	25,000.00	-
101-265.000-962.000	Miscellaneous	(1,698.20)	1,000.00	2,348.61	1,500.00	500.00
101-265.000-971.000	New Furniture & Equipment	39.42	1,000.00	878.84	1,000.00	-
101-265.000-972.000	Capital Improvements/Purchase	(3,249.00)	-	(2.80)		-
101-265.000-973.000	Grounds Improve and Maintenance	12.69	-	465.74		-
			-			-
Totals for Dept 265.000-Township Hall and Grounds		147,993.41	175,000.00	135,071.05	208,580.00	19% increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT. 276.000-Cemetery						
101-276.000-702.001	Salary	22,499.88	22,400.00	18,536.49	23,638.50	1,238.50
101-276.000-702.002	Salary - Deputy/Assistant *(openings & closings)*	16,575.00	20,400.00	13,390.00	21,000.00	600.00
101-276.000-715.000	Social Sec/Medicare Taxes	3,016.00	3,127.32	2,439.31	3,374.67	247.35
101-276.000-727.000	Office Supplies	718.88	500.00	9.06	100.00	(400.00)
101-276.000-740.000	Operating Supplies			369.77	1,000.00	
101-276.000-775.000	Repair and Maint. Supplies	545.38	350.00	933.68	500.00	-
101-276.000-808.000	Contracted Services	4,548.45	3,500.00	5,479.50	2,500.00	(1,000.00)
101-276.000-853.001	Cellular Phone	351.66	300.00	-	300.00	-
101-276.000-920.000	Electric	1,439.35	1,100.00	929.66	1,000.00	(100.00)
101-276.000-928.000	Equipment Maintenance	1,788.53	2,000.00	425.18	2,000.00	-
101-276.000-931.000	Trash Removal	640.98	450.00	324.75	500.00	50.00
101-276.000-932.000	Snow Plowing/Removal	220.00	1,000.00	300.00	1,000.00	-
101-276.000-962.000	Miscellaneous	1,375.68	1,200.00	1,489.95	1,000.00	(200.00)
101-276.000-971.000	New Furniture/Equipment	-	-	745.60		-
101-276.000-973.000	Grounds Improv/Maintenance	4,879.81	1,000.00	3,408.65	2,000.00	1,000.00
Totals for Dept 276.000-Cemetery		58,599.60	57,327.32	48,781.60	59,913.17	5% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
						-
DEPT 299.000-GENERAL ADMINISTRATION						-
101-299.000-702.004	Clerical Support		-			-
101-299.000-715.000	Social Security/Medicare Tax		-			-
101-299.000-716.000	Pension Contribution		-			-
101-299.000-717.000	Health & Life Insurance	16,508.28	18,000.00	8,982.52	18,000.00	-
101-299.000-719.000	Worker's Compensation Ins.	3,267.36	8,000.00	5,775.36	8,000.00	-
101-299.000-727.000	Supplies	3,671.21	6,000.00	2,980.00	6,000.00	-
101-299.000-730.000	Postage	10,068.78	9,000.00	8,775.74	9,000.00	-
101-299.000-731.000	Publications	703.16	5,000.00	5,096.10	5,000.00	-
101-299.000-732.000	Township Newsletter/Pamphlet	2,536.84	2,500.00	2,589.18	3,500.00	1,000.00
101-299.000-801.000	Professional Services/Audit	4,432.44	7,000.00	16,000.00	7,500.00	500.00
101-299-000-801.001	Filing Fees/Legal		200.00	-	200.00	-
101-299.000-802.000	Legal Services	7,696.42	15,000.00	17,040.50	15,000.00	-
101-299.000-803.000	Engineering	2,187.28	1,500.00	-	1,500.00	-
101-299.000-805.000	Equipment Rental/Svc		500.00	268.00	500.00	-
101-299-000-808.000	Contracted Services	8,466.43	15,000.00	15,563.57	16,000.00	1,000.00
	Contracted IT and Website Services					-
101-299.000-809.000	Programming/Software/Network	2,806.42	20,000.00	455.50	20,000.00	-
	IT Equipment/software/hardware					-
101-299.000-831.000	Seminars/Continuing Education			-		-
101-299.000-832.000	Dues and Memberships	27,387.36	60,000.00	48,050.38	65,000.00	5,000.00
101-299.000-895.000	Mosquito/Leaf Collection	10,500.00	11,000.00	1,720.00	15,000.00	4,000.00
101-299.000-897.000	Sidewalk Snow Removal	8,870.00	9,000.00	6,554.50	9,000.00	-
	Sidewalk Snow Removal Townshp Wide					-
101-299.000-910.000	Insurance and Bonds		18,000.00	24,368.76	25,000.00	
101-299.000-951.000	GIS Study/Equipment	-	-	-	-	-
101-299.000-952.000	Mapping & Aerial Photo	3,184.94	8,500.00	8,797.49	8,800.00	300.00
101-299.000-958.000	Tax/Permit fees refund	1,882.06	5,000.00	1,901.56	5,000.00	-
101.299.000.962.000	Miscellaneous	95.52	2,000.00	828.33	7,000.00	5,000.00
101.299.000-967.000	Administrative Fees					-
101.299.000.975.000	PEG Funds	12,000.00	12,000.00	12,000.00	12,000.00	-
Totals for Dept 299.000-General Administration		126,264.50	233,200.00	187,747.49	257,000.00	5% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18/18	Requested $ for 2019 Fiscal Yr	
DEPT 301.000-LAW ENFORCEMENT						
101-301.000-820.000	Kent County Sheriff Patrol	868,487.96	850,000.00	548,326.35	900,000.00	50,000.00
					-	-
Totals for Dept. 301.000-Law Enforcement		868,487.96	850,000.00	548,326.35	900,000.00	6% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
Dept 336.001-CUTLERVILLE FIRE DEPARTMENT						-
101-336.001-702.001	Administrator/Chief	2,868.36	12,667.58	10,240.02	13,050.00	382.42
101-336.001-702.002	Salary - Full time staff	218,983.63	238,087.73	193,188.93	216,000.00	(22,087.73)
101-336.001-702.003	Fill in for Full time	17,550.74	31,658.40	52,904.12	48,750.00	17,091.60
101-336.001-702.005	Salaries - Fire Protection	62,903.51	60,000.00	32,797.56	45,000.00	(15,000.00)
101-336.001-702.008	Stipends - Officer/Medical Inspector/etc.				18,548.00	18,548.00
101-336.001-702.010	Salary - Part Time	12,016.33	25,500.00	34,764.14	42,060.00	16,560.00
101-336.001-702.011	Payment in Lieu of Insurance	7,748.00	2,901.60	3,906.00	2,910.00	8.40
101-336.001-702.778	Training Pay	-	-	-	9,360.00	9,360.00
101-336.001-715.000	Social Sec/Medicare Taxes	24,002.27	13,616.78	24,344.43	30,000.00	16,383.22
101-336.001-716.000	Pension Contribution	20,286.87	36,520.00	21,763.04	30,000.00	(6,520.00)
101-336.001-717.000	Health/Life Insurance (Includes Dental)	43,410.40	47,479.85	54,263.85	54,000.00	6,520.15
101-336.001-719.000	Worker's Comp Insurance	7,593.84	6,658.78	9,507.55	16,800.00	10,141.22
101-336.001-808.000	Contracted Services/Dispatch	16,291.50	16,056.50	30.50	-	(16,056.50)
101-336.001-816.000	KCEMS Assessment					
101-336.001-817.000	Byron Twp Assessment	72,100.91	60,000.00	48,454.19	75,000.00	15,000.00
101-336.001-818.001	Kent Co. Fire Comm. Assessment	29,238.62	-	-		-
101-336.001-870.000	Mileage				-	-
101-336.001-910.000	Insurance and Bonds	-	-	-	-	-
101-336.001-962.000	Miscellaneous	253.65	-	-	-	-
Totals for Dept. 336.001-Cutlerville Fire		535,248.63	551,147.22	486,164.33	601,478.00	9.1% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT 336.002-DUTTON FIRE DEPARTMENT						
101-336.002-702.001	Chief's Salary	12,500.02	15,300.00	18,778.86	25,750.00	10,450.00
101-336.002-702.002	Salary - Full time Fire Fighters (other than Chief)	45,044.02	51,300.00	24,936.64	52,840.00	1,540.00
101-336.002-702.003	Fire Inspections	-	12,000.00	5,520.48	13,500.00	1,500.00
	Note - 13,500 +1,500 from Bldg. - $15,000					
101-336.002-702.005	Salaries - Fire Protection POC	125,080.61	137,500.00	90,582.87	160,000.00	22,500.00
101-336.002-702.010	Salaries - Clerical - Part Time office staff firefighters	42,062.90	43,775.00	46,993.97	45,000.00	1,225.00
	Additional Clerical Support (8hrs/month)		-			-
101-336.002-702.011	Payment in Lieu of Insurance	5,200.00	5,200.00	2,116.00	5,200.00	-
101-336.002-702.778	Training Pay	-	-	-	-	-
101-336.002-715.000	Social Sec/Medicare Taxes	17,590.83	17,801.50	14,453.09	22,671.75	4,870.25
101-336.002-716.000	Pension Contribution	10,087.81	23,865.00	6,999.23	20,000.00	(3,865.00)
101-336.002-717.000	Health and Life Insurance (Includes Dental)	-	-	135.85	2,000.00	2,000.00
101-336.002-719.000	Worker's Comp Insurance	10,675.24	10,000.00	9,371.75	12,000.00	2,000.00
101-336.002-727.000	Supplies (Office/Mernards)	1,585.02	1,200.00	711.64	1,200.00	-
101-336.002-727.001	Textbooks/Ref Materials	1,799.39	1,000.00	-	1,000.00	-
101-336.002-735.000	Physical Exams	7,965.00	9,000.00	6,905.00	9,000.00	-
101-336.002-740.000	Operating Supplies	6,943.65	13,000.00	12,879.85	15,000.00	2,000.00
101-336.002-775.000	Repair/Maint Supplies	4,156.41	-	-	-	-
101-336.002-776.000	Uniforms	6,392.54	6,000.00	1,117.59	2,000.00	(4,000.00)
	Turnout Gear		-		-	-
101-336.002-777.000	Inspections		-		250.00	250.00
101-336.002-777-.001	Fire Prevention Education	2,149.23	2,800.00	2,151.16	2,000.00	(800.00)
101-336.002-778.000	Training	2,136.99	6,000.00	3,820.00	6,000.00	-
101-336.002-802.000	Legal Fees	109.50	500.00	-	500.00	-
101-336.002-808.000	Contracted Services/Dispatch	11,881.00	15,000.00	4,166.64	14,000.00	(1,000.00)
101-336.002-809.000	Prgrmming/Sftwr/Network	4,941.85	5,000.00	4,984.65	5,000.00	-
101-336.002-816.000	Kent Co EMS/Assessment	942.58	1,400.00	721.29	1,400.00	-
101-336.002-831.000	Seminars/Cont. Education	1,880.00	-	-	1,500.00	1,500.00
101-336.002-832.000	Dues/Memberships	195.00	300.00	165.00	300.00	-
101-336.002-853.000	Telephone	2,270.47	2,000.00	2,825.19	4,000.00	2,000.00
101-336.002-853.001	Cellular Phone	984.03	500.00	918.42	1,400.00	900.00
101-336.002-860.000	Hazmat Assessment		-		-	-
101-336.002-870.000	Mileage	140.17	1,000.00	246.89	1,000.00	-
101-336.002-910.000	Insurance/Bonds	2,951.00	3,000.00	2,570.00	3,000.00	-
101-336.002-920.000	Electric	9,543.16	9,000.00	8,333.82	11,000.00	2,000.00
101-336.002-923.000	Heat	3,208.50	6,000.00	3,893.32	7,200.00	1,200.00
101-336.002-924.000	Water/Sewer	379.11	500.00	305.46	500.00	-
101-336.002-927.000	Vehicle Maintenance	15,183.77	17,500.00	8,570.92	15,000.00	(2,500.00)
101-336.002-928.000	Equipment Maintenance	1,779.22	2,500.00	4,841.70	3,000.00	500.00
101-336.002-929.000	Building Maintenance	8,856.70	10,000.00	3,853.75	10,000.00	-
101-336.002-932.000	Snow Plowing/Removal	3,569.01	4,500.00	1,814.13	4,500.00	-
101-336.002-935.000	Grounds Maintenance	969.20	2,500.00	1,600.29	2,500.00	-
101-336.002-962.000	Miscellaneous	309.97	1,000.00	849.61	1,500.00	500.00
101-336.002-971.000	New Furniture/Equipment	3,378.32	2,500.00	1,051.23	2,500.00	-
101-336.002-972.000	Capital Imprv/Purchases	503.00	1,000.00	15.24	1,000.00	-
101-336.002-973.000	Grounds Imprv/Maintenance	-	-	-	-	-
101-336.002-974.000	Vehicle Replacement		-	-		
Totals for Dept 336.002-Dutton Fire Department		375,345.22	441,441.50	299,201.53	486,211.75	10.14% increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT. 101-390.000-808.000 DRAINS						
101-390.000-808.000	Contracted Services	13,414.87	45,000.00	9,190.60	45,000.00	-
Totals for Dept. 390.000-Drains		13,414.87	45,000.00	9,190.60	45,000.00	No Change

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT. 392.000-HIGHWAYS, STREETS & TRAILS						
101-392.000-702.006	DACIA Meeting Per Diems		500.00	-	-	(500.00)
101-392.000-865.000	Road Construction	79,620.01	200,000.00	183,758.26	250,000.00	50,000.00
101-392.000-866.000	Dust Layer					-
101-392.000-867.000	Trail Construction & Main					-
101-392.000-920.001	Division Ave.	1,740.44	2,000.00	-	2,000.00	-
101-392.000-973.001	Division Ave. Main.	76.00	5,000.00	400.00	5,000.00	-
Totals for Dept. 392.000-Highways, Streets & Trails		81,436.45	207,500.00	184,158.26	257,000.00	24% Increase

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18/18	Requested $ for 2019 Fiscal Yr	
DEPT. 394.000-STREET LIGHTING						
101-394.000-731.000	Publications	-	1,000.00		1,000.00	-
101-394.000-802.000	Legal Services		-			-
101-394.000-920.000	Electric	136,623.34	150,000.00	109,957.25	150,000.00	-
101-394.000-920.001	Division Ave	5,622.77	8,000.00	2,777.23	8,000.00	-
101-394.000-922.000	Intersection Lgts/Inst/Oper	4,576.00	10,000.00	1,835.00	10,000.00	-
Totals for Dept. 394.000-Street Lighting		146,822.11	169,000.00	114,569.48	169,000.00	No Change

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18/18	Requested $ for 2019 Fiscal Yr	
DEPT. 396.000-HYDRANT RENTAL						
101-396.000-926.000	Hydrant Rental	12,245.00	12,500.00	340.00	12,500.00	-
Totals for Dept. 396.000-Hydrant Rental		12,245.00	12,500.00	340.00	12,500.00	No Change

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 8/31/18	Requested $ for 2019 Fiscal Yr	
DEPT. 412.000-PLANNING AND ZONING						
101-412.000-702.001	Salary	65,732.16	67,046.67	43,322.37	48,000.00	(19,046.67)
101-412.000-702.002	Salary - Deputy/Assistant	42,723.20	43,577.66	35,196.01	-	(43,577.66)
101-412.000-702.004	Clerical Support	-	-	576.82	2,000.00	2,000.00
101-412.000-702.006	Salary - Boards/Commiss.	7,150.00	16,900.00	5,470.00	16,900.00	0.00
101-412.000-702.010	Intern	-	-	-	4,500.00	4,500.00
101-412.000-702.011	Payment in Lieu of Insurance	5,365.99	5,200.00	4,200.00	-	(5,200.00)
101-412.000-715.000	Social Sec/Medicare Taxes	9,254.33	9,232.88	6,790.56	5,700.00	(3,532.88)
101-412.000-716.000	Pension Contribution	11,001.05	12,252.42	8,006.11	6,690.00	(5,562.42)
101-412.000-717.000	Health/Life Insurance (Includes Dental)	6,060.85	5,922.40	5,151.94	12,727.50	6,805.10
101-412.000-727.000	Office Supplies	227.80	500.00	139.22	500.00	0.00
101-412.000-727.001	Textbooks/Ref. Materials	-	750.00	-	750.00	0.00
101-412.000-727.002	MunicCode Updates	275.00	2,000.00	-	2,000.00	0.00
101-412.000-729.000	Printing	-	500.00	135.00	500.00	0.00
101-412.000-731.000	Publications	4,728.86	7,500.00	2,229.20	7,500.00	0.00
101-412.000-802.000	Legal Fees	8,381.50	12,500.00	10,428.72	12,500.00	0.00
101-412.000-808.000	Contracted Services	(8,711.35)	10,000.00	2,963.77	70,000.00	60,000.00
101-412.000-808.001	Contraced Engineering Services	18,766.31	20,000.00	22,269.64	20,000.00	0.00
101-412.000-809.000	Prgrmming/Sftwr/Network	-	3,255.00	4,774.00	3,255.00	0.00
101-412.000-831.000	Seminars/Cont. Education	1,124.04	1,750.00	558.00	1,750.00	0.00
101-412.000-832.000	Dues/Memberships	30.00	650.00	486.00	650.00	0.00
101-412.000-870.000	Mileage	1,471.34	1,250.00	467.23	1,250.00	0.00
101-412.000-871.000	Lunches/Dinners/Meetings	59.74	300.00	-	300.00	0.00
101-412.000-958.000	Tax/Permit Fees Refund	1,150.00	750.00	-	750.00	0.00
101-412.000-962.000	Miscellaneous	204.00	500.00	186.28	500.00	0.00
101-412.000-971.000	New Furniture/Equipment	-	500.00	-	500.00	0.00
Total for Dept. 412.000-Planning and Zoning		174,994.82	222,837.03	153,350.87	219,222.50	18.67% decrease

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT. 756.000-PARKS AND RECREATION						
101-756.000-702.006	Salary -Boards/Commissions	1,120.00	2,500.00	640.00	2,500.00	-
101-756.000-715.000	Social Security/.Medicare	85.68	155.00	48.96	155.00	-
101-756.000-716.000	Pension Contribution	5.08	200.00	9.56	200.00	-
101-756.000-729.000	Printing	-	400.00	-	400.00	-
101-756.000-730.000	Postage		150.00		150.00	-
101-756.000-731.000	Publications	-	300.00		300.00	-
101-756.000-808.000	Contracted Services	6,383.00	21,000.00	19,918.00	21,000.00	-
101-756.000-962.000	Miscellaneous	377.52	500.00	414.32	500.00	-
Totals for Dept 756.000-Parks & Recreation		7,971.28	25,205.00	21,030.84	25,205.00	No Change

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/1818	Requested $ for 2019 Fiscal Yr
DEPT. 757.000-TASK FORCE 20/20					
101-757.000-702.001	Salaries & Wages	-	-	-	-
101-757.000-702.006	Salary-Boards & commissions	-	-	-	-
101-757.000-962.000	Miscellaneous	-		-	-
Totals for Dept. 757.000-Task Force 20/20		-	-	-	-

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT. 790.000-LIBRARY						
101-790.000-727.000	Office Supplies	-	-	-		-
101-790.000-775.000	Repair/Maint Supplies	173.23	400.00	83.21	500.00	100.00
101-790.000-805.000	Equipment Rental/Service	-	-	188.33	500.00	500.00
101-790.000-808.000	Contracted Services	3,490.00	4,000.00	-	4,000.00	-
101-790.000-910.000	Insurance/Bonds	919.00	1,000.00	910.00	1,000.00	-
101-790.000-920.000	Electric	10,561.93	13,000.00	1,063.16	12,000.00	(1,000.00)
101-790.000-923.000	Heat	2,850.00	3,750.00	1,985.48	4,000.00	250.00
101-790.000-924.000	Water/Sewer	1,099.07	600.00	761.51	1,200.00	600.00
101-790.000-928.000	Equipment Maintenance	1,067.00	3,000.00	1,618.28	3,000.00	-
101-790.000-929.000	Building Maintenance	4,892.98	6,500.00	3,474.12	5,000.00	(1,500.00)
101-790.000-929.001	Cleaning Building	10,925.00	13,000.00	9,245.00	13,000.00	-
101-790.000-931.000	Trash Removal	620.36	600.00	429.47	600.00	-
101-790.000-932.000	Snow Plowing/Removal	3,758.22	4,500.00	3,820.62	5,000.00	500.00
101-790.000-935.000	Grounds Imprv/Maint./Lawn Care	3,919.26	5,000.00	3,735.81	5,000.00	
101-790.000-962.000	Miscellaneous	-	100.00		100.00	-
101-790.000-971.000	New Furniture/Equipment	381.36	3,000.00	551.10	3,000.00	-
101-790.000-973.000	Grounds Imprv/Maint	-	-	-	-	-
Totals for Dept. 790.000-Library		44,657.41	58,450.00	27,866.09	57,900.00	1% Decrease

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr	
DEPT. 863.000 - PUBLIC TRANSPORTATION						
101-863.000-822.000	Interurban Transit Auth	47,917.23	50,000.00	33,930.00	45,000.00	
Totals for Dept. 863.000-Public Transportation		47,917.23	50,000.00	33,930.00	45,000.00	10% decrease

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr
DEPT. 900.000-CAPITAL OUTLAY					
101-900.000-972.000	Capital Improvements/Purchase	-	-		-
Totals for Dept.900.000-Capital Outlay		-	-	-	-

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr
DEPT. 990.000-TRANSFER OUT					
101-990.000-990.000	Transfer out			-	-
Totals for Dept.990.000-Transfer Out			-	-	-

GL NUMBER	DESCRIPTION	Actual $ Spent in 2017	2018 Approved Budget	2018 Expenditures thru 10/23/18	Requested $ for 2019 Fiscal Yr
DEPT. 999.000--999.000					
101-999.000-999.000	Contingency				-
Totals for Dept.999.000-Contingency					-

Total Appropriations	3,322,578.48	3,898,898.80	2,850,729.56	4,155,168.89
Estimated Revenues				4,048,089.00
Net of Revenues/Appropriations-Fund 101				(107,079.89)
Prior Year Revenue Resources				107,079.89
				(0.00)

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2019

AN APPROPRIATIONS ACT FOR GAINES CHARTER TOWNSHIP: TO DEFINE THE POWERS AND DUTIES OF THE GAINES CHARTER TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET.

The Board of Trustees of Gaines Charter Township resolves:

SECTION 1: TITLE
This Act shall be known as the Gaines Charter Township General Appropriations Act.

SECTION 2: PUBLIC HEARINGS ON THE BUDGET
Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in the Advance Newspaper 10/28/2018 and 11/4/2018 and a public hearing was held on the proposed budget on 11/12/2018.

SECTION 3: CHIEF ADMINISTRATIVE OFFICER
The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer, including annual preparation and presentation of the Gaines Charter Township Budget and periodically introducing budget adjustments and resolutions as deemed necessary.

SECTION 4: FISCAL OFFICER
The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer, including providing the Chief Administrative officer with timely and accurate budget status reports no later than four (4) days prior to township meetings. The Fiscal Officer shall not expend any monies out of any cost center above cost center budgets.

SECTION 5: ESTIMATED REVENUES
Estimated Township General Fund revenues for fiscal year 2019 shall total \$4,155,168.89 (\$4,048,089.00 estimated revenues and \$107,079.89 prior year resources).

SECTION 6: MILLAGE LEVY
The Gaines Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon current tax roll and allocated millage of 0.8546.

SECTION 7: ESTIMATED EXPENDITURES
Estimated Township general fund expenditures for fiscal year 2019 are in accordance with Attachment A.

SECTION 8: ESTIMATED 2019 TIRF Fund
Estimated Gaines Charter Township Improvement Revolving Fund balances and expenditures in accordance with Attachment B.

SECTION 9: ESTIMATED 2019 Park & Trail Fund
Estimated Gaines Charter Township Park & Trail Fund balances and expenditures in accordance with Attachment C.

SECTION 10: Adoption of Budget by Reference
The General Fund Budget of Gaines Charter Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

SECTION 11: Adoption of Functional Budget
The Board of Trustees of Gaines Charter Township adopts the 2019 fiscal year functional budget. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. Appropriations for line items related to personnel wages may not exceed projections by more than 10% without prior Board approval by Budget amendment.

SECTION 12: Appropriation not a Mandate to Spend
Appropriations will be deemed maximum authorization to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 13: Periodic Fiscal Reports
The Fiscal Officer shall transmit to the Board at the end of each of the first three (3) quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

a. A summary statement of the actual financial condition of the General Fund at the end of the previous quarter (month).

b. A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month).

c. A detailed list of:

    i. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.

ii. For each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in estimate of expenditures.

SECTION 14: Limit on Obligations and Payments
No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15: Budget Monitoring
Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16: Violations of This Act
Any obligations or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978.

SECTION 17: Board Adoption

Resolution 2018-__ "Resolution Adopting General Approporations Act: 2019 Budgets for the General Fund, Water & Sewer, Building Inspections, TIRF, and the Parks & Trails Fund, was passed at a regularly held Township Board meeting, December 3, 2018.

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2019

Attachment A

2019 General Fund Budget

TOTAL ESTIMATED REVENUES	**4,155,168.89**
Totals for Dept 101-000-Township Board	14,992.00
Totals for Dept 171.000-Supervisor	195,472.54
Totals for Dept. 191.000-Elections	11,050.00
Totals for Dept. 209.000-Assessor	223,522.09
Totals for Dept 215.000-Clerk	167,110.94
Totals for Dept 247.000-Board of Review	4,279.50
Totals for Dept 253.000-Treasurer	194,731.40
Totals for Dept 265.000-Township Hall and Grounds	208,580.00
Totals for Dept 276.000-Cemetery	59,913.17
Totals for Dept 299.000-General Administration	257,000.00
Totals for Dept. 301.000-Law Enforcement	900,000.00
Totals for Dept. 336.001-Cutlerville Fire	601,478.00
Totals for Dept 336.002-Dutton Fire Department	486,211.75
Totals for Dept. 390.000-Drains	45,000.00
Totals for Dept. 392.000-Highways, Streets & Trails	257,000.00
Totals for Dept. 394.000-Street Lighting	169,000.00
Totals for Dept. 396.000-Hydrant Rental	12,500.00
Total for Dept. 412.000-Planning and Zoning	219,222.50
Total for Dept. 728.000-Economic Development	0.00
Totals for Dept 756.000-Parks & Recreation	25,205.00
Totals for Dept. 790.000-Library	57,900.00
Totals for Dept. 863.000-Public Transportation	45,000.00
Totals for Dept.999.000-Contingency	-
Estimated Revenues	**4,155,168.89**
Total Appropriations	**4,155,168.89**
Net of Revenues/Appropriations-Fund 101	0.00

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2019
Attachment B
2019 Township Improvement Fund (TIRF) Budget

The funds set aside in the TIRF budget are intended to be used for capital improvement or capital purchases. It is not necessary to earmark the funds for each category, but it is necessary for us to classify these funds under GASB 54.

UNRESTRICTED – ASSIGNED TIRF FUNDS: $ 578,450.00

This supplemental document is being provided for your convenience to record TIRF activity throughout the 2019 budget year.

	Estimated Revenue	Estimated Expense	Future Expenses
REVENUES:			
Current TIRF Fund Balance	$465,450.00 (projected)		
Transfer from 2017 YE General Fund	$ 110,000.00 (projected)		
Interest from Investments	$ 3,000.00 (projected)		
EXPENSES:			
Dutton Fire Department			
Command Vehicle		$ 40,000.00	
Turn-out Gear		$ 7,500.00	
Air Packs		$ 70,000.00	
Hose		$ 10,000.00	
Truck Replacement Fund			$ 50,000.00
Cutlerville Fire Department			
Turn-out Gear		$ 6,000.00	
Fire Hose		$ 15,000.00	
Tools (Nozzles, Saws & Fans)		$ 5,000.00	
Diesel Exhaust Filters		$ 15,000.00	
Truck Replacement Fund			$ 50,000.00
Library - Bldg. & Grounds Improvements		$ 15,000.00	
Cemetery Improvements			
Blain – Improvements		$ 25,000.00	
Dutton –			
Building Maintenance		$ 10,000.00	
Driveway		$ 15,000.00	
Township Hall & Grounds			
Carpeting		$ 25,000.00	
Heating and Cooling System		$ 40,000.00	
Division Avenue Corridor Improvements		$ 40,000 .00	
Township/Community Improvements			$ 139,950 .00
TOTALS	$ 578,450.00	$ 338,500.00	$ 239,950.00

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT

FISCAL YEAR 2019

Attachment C

2019 PARK & TRAIL FUND

The 2019 budget for the Gaines Charter Township Park and Trail Fund (P&T) includes funds for upgrade/maintenance of both trails and Prairie Wolf Park. Funds are classified in compliance with GASB 54.

UNRESTRICTED – ASSIGNED PARK & TRAIL FUNDS: $ 258,700.00

This supplemental document is being provided for your convenience to record Park and Trail activity throughout the 2019 budget year.

	Estimated Revenue	Estimated Expenses	Future Expenses
REVENUES:			
Current P&T Fund Balance	$ 257,000.00		
Interest from Investments	$ 1,200.00		
Donations	$ 500.00		
EXPENSES			
Prairie Work Park Improvements		$ 90,000.00	
Movies in the Park		$ 400.00	
Heritage Festival/5K		$ 3,000.00	
Paul Henry Trail Parking Lot		$ 100,000.00	
Township Trail Improvements			$ 65,300.00
TOTALS:	**$ 258,700.00**	**$ 193,400 .00**	**$ 65,300.00**

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT

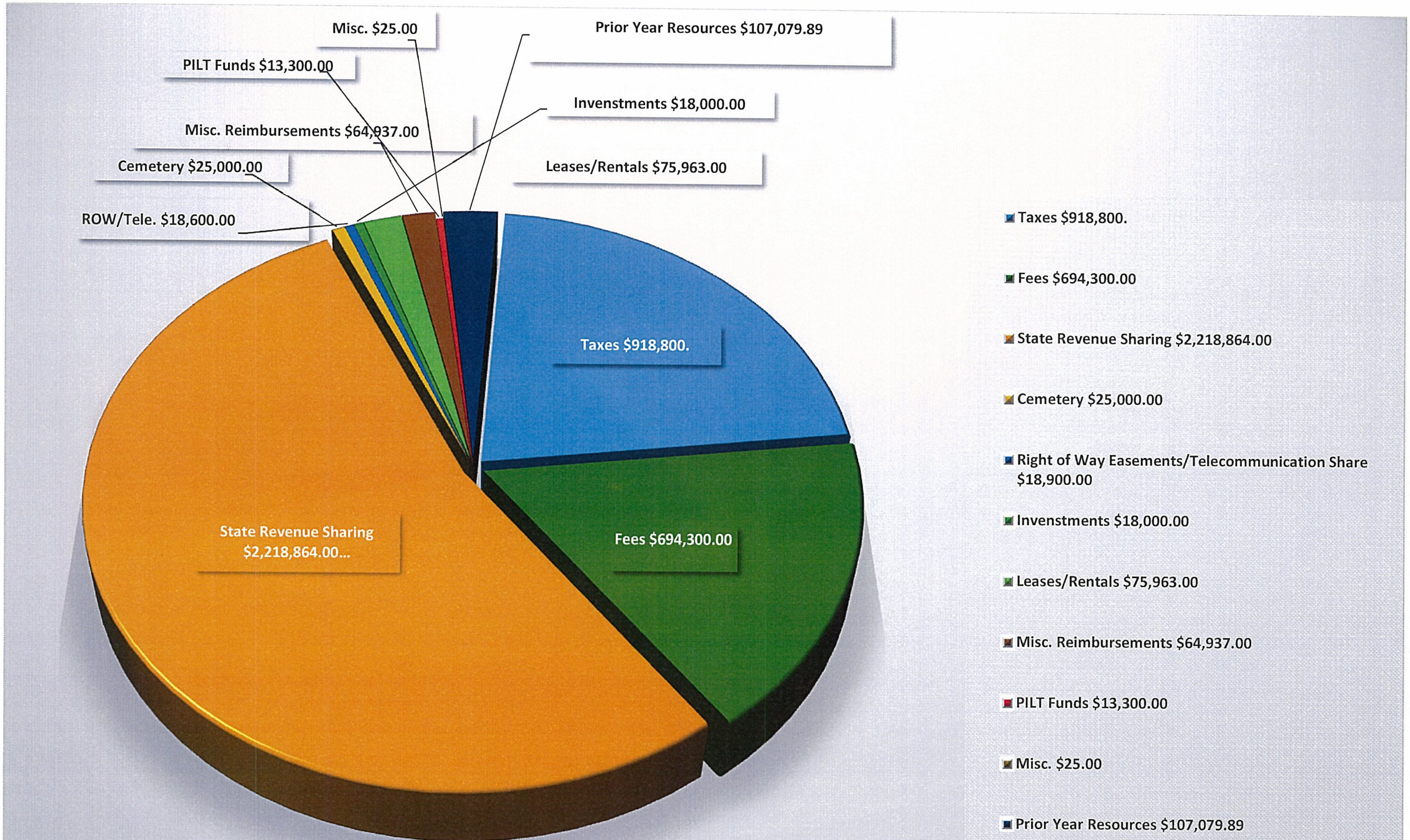
FISCAL YEAR 2019 Attachment D

PROPOSED WATER & SEWER DEPARTMENT BUDGET

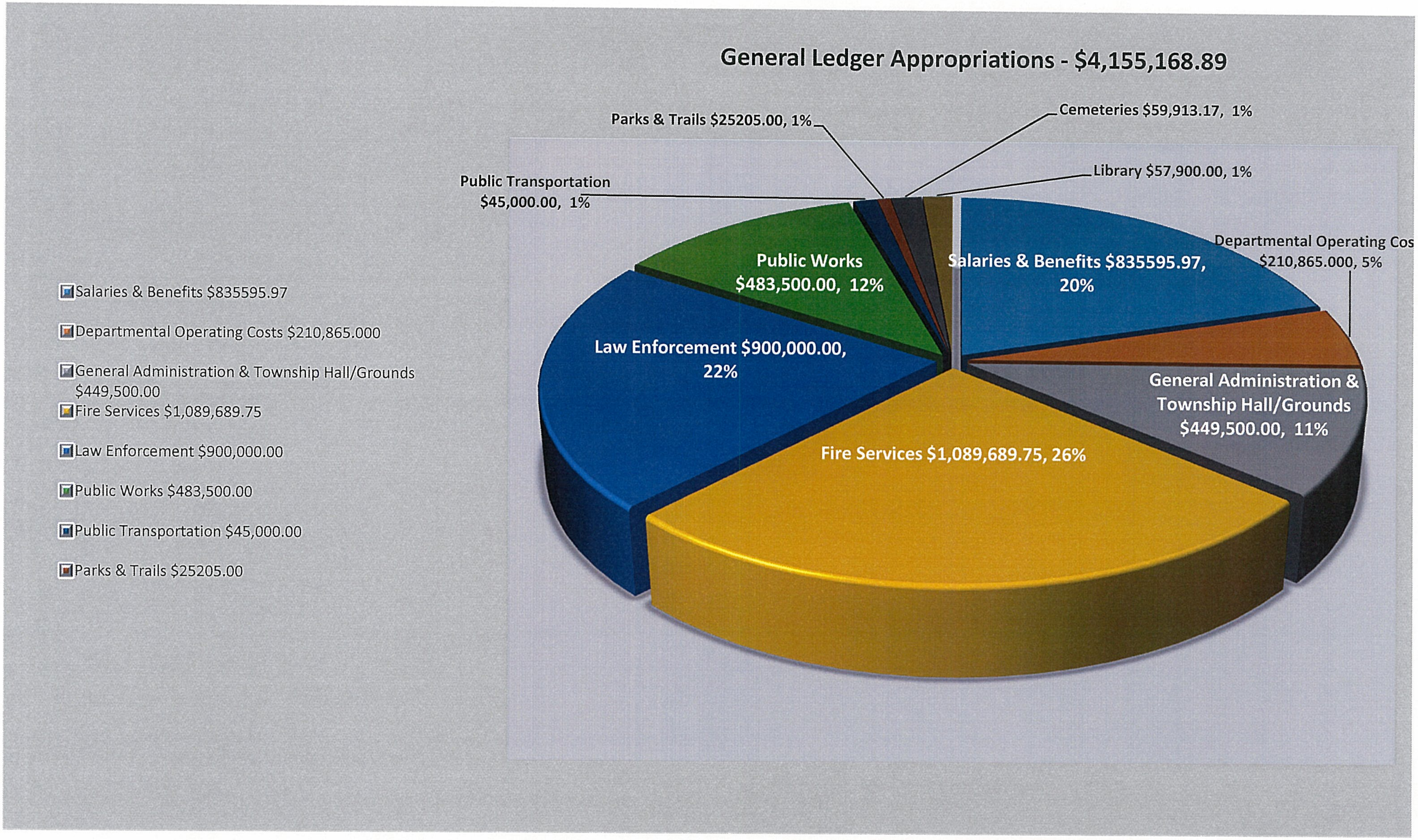
Account #	Account Description	2017 Expenditures	2018 Approved Budget	Year-to-date Expenditures thru 7/15/18	Proposed 2019 Budget	BETWEEN 2018 AND 2019 BUDGETS
590-530.000.702.001, 591-530.000-702.001	Salary-Admin	42,075.66	27,175.86	19,928.28	40,018.00	12,842.14
590-530.000-715.000, 591-530.000-715.000	Admin SS Tax	2,386.22	1,983.84	1,295.34	3,025.36	1,041.52
590-530.000-716.000, 591-530.000-716.000	Admin Pension Contribution	4,424.26	2,717.59	1,992.83	4,001.80	1,284.21
590-530.000-717.000, 591-503.000-717.000	Admin Health Insurance	6,039.00	0.00	0.00	0.00	0.00
590-530.000-719.000, 591-530.000-719.000	Admin Workmans Comp	249.94	325.00	0.00	325.00	0.00
590-535.000-702.001, 591-535.000-702.001	Salary - Dept Clerk	18,802.58	27,206.40	15,659.10	28,340.69	1,134.29
590-535.000-715.000, 591-535.000-715.000	Clerk SS Tax	1,230.54	1,986.07	1,017.84	2,142.56	156.49
590-535.000-716.000, 591-535.000-716.000	Clerk Pension Contribution	1,984.76	2,720.64	1,565.91	2,834.07	113.43
590-530.000-717.000, 591-503.000-717.000	Clerk Health Insurance	0.00	9,301.51	5,868.48	10,231.10	929.59
590-535.000-719.000, 591-535.000-719.000	Clerk Workmans Comp	0.00	0.00	0.00	0.00	0.00
590-535.000-720.001, 591-535.000-720.001	Support/Engineer & Staff	0.00	5,000.00	0.00	0.00	-5,000.00
590-535.000-720.002, 591-535.000-720.002	Support/Receptionist	2,793.72	1,133.60	0.00	0.00	-1,133.60
590-535.000-720.004, 591-535.000-720.004	Support/Deputy Treasurer	7,116.14	11,064.15	0.00	0.00	-11,064.15
590-535.000-721.001, 591-535.000-721.001	Overhead/Building Expenses	13,390.25	12,500.00	0.00	0.00	-12,500.00
590-535.000-721.002, 591-535.000-721.002	Overhead/Telephone	1,234.79	1,500.00	0.00	0.00	-1,500.00
590-535.000-721.003, 591-535.000-721.003	Overhead/Office Supplies	900.19	1,000.00	0.00	0.00	-1,000.00
590-535.000-721.004, 591-535.000-721.004	Overhead/Computers	54.36	1,000.00	0.00	0.00	-1,000.00
590-535.000-721.005, 591-535.000-721.005	Overhead/Postage	586.66	900.00	0.00	0.00	-900.00
590-535.000-721.006, 591-535.000-721.006	Overhead/Audit	10,666.66	12,000.00	0.00	0.00	-12,000.00
590-535.000-723.001, 591-535.000-723.001	Regis/Metro Council	0.00	0.00	0.00	0.00	0.00
590-535.000-724.001, 591-535.000-724.001	Rent	7,562.80	7,600.00	0.00	0.00	-7,600.00
591-536.000-727.000, 591-537.000-727.000	Supplies	923.79	1,300.00	785.34	1,300.00	0.00
590-536.000-730.000, 591-537.000-730.000	Postage	5,758.40	6,000.00	2,698.47	6,000.00	0.00
590-536.000-733.000, 591-537.000-733.000	Software/computer/furniture	78.00	4,000.00	0.00	5,000.00	1,000.00
590-536.000-802.000, 591-537.000-802.000	Legal	1,867.20	5,000.00	462.00	5,000.00	0.00
590-536.000-803.000, 591-537.000-803.000	Contract Engineer	59,357.46	50,000.00	14,478.48	50,000.00	0.00
590-536.000-890.000, 591-537.000-809.000	Programming/Support/Network	4,482.60	7,000.00	4,204.70	7,000.00	0.00
590-536.000-870.000, 591-537.000-870.000	Mileage	258.41	500.00	0.00	500.00	0.00
590-536.000-874.001, 591-537.000-874.001	Dues & Memberships	6,542.00	8,000.00	0.00	8,000.00	0.00
591-537.000-915.000	Consumer Confidence Report	2,031.68	3,000.00	1,692.92	6,000.00	3,000.00
591-537.000-934.000	Sensus Maintenance	1,949.94	2,500.00	0.00	12,500.00	10,000.00
590-536.000-950.000, 591-537.000-950.000	Publications	0.00	200.00	0.00	200.00	0.00
590-536.000-953.000, 591-537.000-953.000	Interfund Reimb with Gen	0.00	0.00	0.00	48,000.00	48,000.00
590-536.000-955.000, 591-537.000-955.000	W/S Miscellaneous	0.00	0.00	0.00	0.00	0.00
		204,748.01	214,614.66	$ 71,649.69	$ 240,418.58	25,803.92

GAINES CHARTER TOWNSHIP APPROPRIATIONS ACT
FISCAL YEAR 2019
Attachment E
2019 BUILDING INSPECTIONS DEPARTMENT

	Account #	Account Description	2017 Expenditures	2018 Approved Budget	YTD Expenidtures as of 11/20/18	Proposed 2019 Budget	DIFFERENCE BETWEEN 2018 AND 2019 BUDGETS
1	101-372.000-702.001	Salary- Building Official	45,691.96	63,776.46	56,417.62	66,200.00	2,423.54
2	101-372.000-702.002	Mechanical/ Plumbing	41,762.82	0.00	0.00	0.00	0.00
3	101-372.000-702.003	Electrical/Fire Inspector	36,338.75	35,000.00	15,207.30	25,000.00	(10,000.00)
###	101-372.000-702.004	Clerical Support	32,163.20	44,896.87	39,818.34	46,232.99	1,336.12
###	101-372.000-702.009	Deferred Comp in of Health Insurance	0.00	0.00	0.00	0.00	0.00
###	101-372.000-715.000	Social Security	1,727.21	10,488.15	8,330.34	10,307.47	(180.68)
###	101-372.000-716.000	Pension Contribution	7,785.44	10,867.33	9,618.64	13,243.30	2,375.97
###	101-372.000-717.000	Health & Life Insurance	16,251.75	22,095.66	20,688.36	28,498.80	6,403.14
###	101-372.000-718.000	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
###	101-372.000-719.000	Workman's Compensation	0.00	300.00	0.00	0.00	(300.00)
###	101-372.000-724.001	Rent	0.00	11,000.00	0.00	11,000.00	0.00
###	101-372.000-727.000	Supplies	995.88	2,000.00	1,028.78	2,000.00	0.00
###	101-372.000-727.001	Textbooks/Reference Materials	849.88	900.00	0.00	900.00	0.00
###	101-372.000-729.000	Printing	0.00	0.00	557.90	500.00	500.00
###	101-372.000-730.000	Postage	0.00	1,300.00	21.29	0.00	(1,300.00)
###	101-702.000-801.000	Audit	0.00	1,250.00	0.00	1,250.00	0.00
###	101-702.000-805.000	Equipment Rental/Service	0.00	0.00	0.00	0.00	0.00
###	101-372.000-808.000	Contracted Services	41,570.50	97,200.00	186,142.30	327,200.00	230,000.00
###	101-372.000-809.000	Programming/Software/Network	0.00	300.00	0.00	1,300.00	1,000.00
###	101-372.000-831.000	Seminars/Continuing Education	916.52	1,500.00	467.42	3,000.00	1,500.00
###	101-372.000-832.000	Dues and Membership	175.00	350.00	510.00	700.00	350.00
###	101-372.000-853.001	Cellular Phone	1,096.01	1,800.00	1,658.42	1,952.00	152.00
###	101-372.000-870.000	Mileage Reimbursement	4,039.96	5,600.00	3,024.91	6,200.00	600.00
###	101-372.000-910.000	Insurance and Bonds	0.00	1,800.00	0.00	1,800.00	0.00
###	101-372.000-920.000	Electric	0.00	3,500.00	0.00	3,675.00	175.00
###	101-372.000-923.000	Heat	0.00	1,800.00	0.00	1,900.00	100.00
###	101-372.000924.000	Water & Sewer	0.00	100.00	0.00	145.00	45.00
###	101-372.000-928.000	Equipment Maintenance	0.00	350.00	0.00	350.00	0.00
###	101-372.000-929.000	Building Maintenance	0.00	550.00	0.00	750.00	200.00
###	101-372.000-929.001	Cleaning Building	0.00	1,500.00	0.00	2,000.00	500.00
###	101-372.000-931.000	Trash Removal	0.00	100.00	0.00	150.00	50.00
###	101-372.000-932.000	Snow Plowing	0.00	1,100.00	0.00	1,500.00	400.00
###	101-372.000-935.000	Grounds Maintenance	0.00	1,400.00	0.00	1,400.00	0.00
###	101-372.000-951.000	GIS Study/Equipment	0.00	0.00	0.00	0.00	0.00
###	101-372.000-958.000	Tax/Permit fees refund	64.50	0.00	0.00	0.00	0.00
###	101-372.000-962.000	Miscellaneous	148.11	100.00	0.00	100.00	0.00
###	101-372.000-963.000	Uniforms	133.13	200.00	0.00	200.00	0.00
###	101-372.000-971.000	New Furniture and Equipment	1,347.50	1,500.00	0.00	750.00	(750.00)
###	101-372.000-972.000	Capital Improvements/Purchase	0.00	0.00	0.00	0.00	0.00
			$ 233,058.12	$ 324,624.47	$ 343,491.62	$ 560,204.56	235,580.09



Anticipated Revenue Sources
$4,155,168.89



General Ledger Appropriations - $4,155,168.89
Parks & Trails $25205.00, 1%
Cemeteries $59,913.17, 1%
Library $57,900.00, 1%
Public Transportation $45,000.00, 1%
Departmental Operating Cos $210,865.000, 5%
Public Works $483,500.00, 12%
Salaries & Benefits $835595.97, 20%
Law Enforcement $900,000.00, 22%
General Administration & Township Hall/Grounds $449,500.00, 11%
Fire Services $1,089,689.75, 26%
Salaries & Benefits $835595.97
Departmental Operating Costs $210,865.000
General Administration & Township Hall/Grounds $449,500.00
Fire Services $1,089,689.75
Law Enforcement $900,000.00
Public Works $483,500.00
Public Transportation $45,000.00
Parks & Trails $25205.00